

EAST LAVINGTON PARISH COUNCIL
DRAFT PARISH COUNCIL MEETING MINUTES

MONDAY 15th SEPTEMBER 2025 at 18:15

in Springfield Performance Centre SPC01 at the rear of the Sports Hall, Seaford College

<p>Meeting started 1819</p>	
<p><u>PRESENT</u> Cllr Barry Gosden (Vice Chair), Cllr Charles Britton, Cllr William Yates and Cllr Patrick Limpus. Parish Clerk Amy Harte.</p>	
<p><u>IN ATTENDANCE</u> District Cllr John Cross, CDC; Michael Blunt (Graffham Parish Magazine)Pa</p>	
<p><u>58/25</u> AGENDA ITEM 1: WELCOME Cllr Gosden welcomed all to the meeting.</p>	
<p><u>59/25</u> AGENDA ITEM 2: APOLOGIES Cllr Simon Longman (Chair), County Cllr Tom Richardson, WSCC</p>	
<p><u>60/25</u> AGENDA ITEM 3: DECLARATION OF INTERESTS None</p>	
<p><u>61/25</u> AGENDA ITEM 4: MINUTES OF THE PREVIOUS MEETINGS HELD ON 21st JULY and 1st SEPTEMBER 2025 TO BE AGREED AND SIGNED AS A TRUE RECORD. The minutes from the meeting on 21st July were RESOLVED to be agreed and Cllr Gosden signed them as a true record. 4.2 COUNCILLORS & CLERK TO REPORT BACK ON ACTION POINTS FROM THE PREVIOUS MEETING</p> <ol style="list-style-type: none"> 1. VE / VJ day grant for Bench – GPC The bench was not purchased by Graffham Parish Council so there is no further action required. 2. Policy review: Financial Regulations – revised 2025 The bank mandate has been updated to include councillor authorisation for online payments facilitating the adoption of the revised Financial Regulations. The Clerk is to test this and then put the adoption of the Financial Regulations onto the agenda for November. 3. Cllr Britton - update Register of Interests Cllr Britton to send update for the register of interests to include his involvement in CDALC & WSALC. 4. All other actions carried out. 	<p style="color: red;">Clerk to put the adoption of the revised Financial Regulations on the agenda for November.</p> <p style="color: red;">Cllr Britton to update the Register of Interests</p>

<p><u>62/25</u></p> <p>AGENDA ITEM 5: VISITORS' QUESTIONS</p> <p>None</p>		
<p><u>63/25</u></p> <p>AGENDA ITEM 6: PROPOSED MERGER OF GRAFFHAM AND EAST LAVINGTON PARISH COUNCILS</p> <p>The Clerk outlined the agenda of the Joint Parish Council Meeting with Graffham Parish Council. It is on the notice boards and on the website. There will be an opportunity for all electors in both parishes to apply to speak at the meeting and all electors will be able to express an opinion via a poll.</p>		
<p><u>64/25</u></p> <p>AGENDA ITEM 7: COUNTY COUNCILLOR'S REPORT (Mr Tom Richardson, County Councillor)</p> <p>Not present and no report sent.</p>		
<p><u>65/25</u></p> <p>AGENDA ITEM 8: DISTRICT COUNCILLOR'S REPORT (Mr John Cross, District Councillor)</p> <p>Chichester District Council Matters</p> <p>At the end of September there will be a vote by the County Council and all the District and Boroughs Councils about the future of how we are governed. I want to explain here where we are in this process. This is important as it will affect all of us one way or another, and it is going to happen whether we like it or not.</p> <p>At the beginning of the year, I wrote in here about the Local Government Review (LGR) that the government unveiled in December last year. West Sussex County Council wished the whole county to go for this review in the first tranche, and we were duly selected for the early participates. In short, this LGR means the County, District and Borough councils will all disappear and be replaced by a Sussex wide Strategic Authority with an elected Mayor, and then Unitary Authorities below them. The government has stated each Unitary Authority should have a population of around half million people and be financially viable from day one.</p> <p>There has been much debate, research and investigation into the costing, savings and feasibility of the different possible scenarios. The default position has always been the West Sussex County Council would be the unitary authority for West Sussex. Whilst WSCC have always held that view, none of the District and Borough Councils have. The reasons being, the population on this single unitary would be nearly a million, we would only have two representatives on the Strategic Authority instead of potentially six, the number of ward/division councillors would have to be reduced from the 140, to the statutory maximum of a hundred. This would mean each new division representative would be responsible for over 20 thousand residents, as well as take on the task that two councillors had before LGR. Essentially making the job of a councillor a full-time occupation, which I don't think is a good idea.</p> <p>The other two options that are as financially viable, as the one West Sussex Unitary</p>		

<p>is that Chichester District either merge with; Arun, Worthing and Adur (B2) or Arun and Worthing (B1). Chichester and Arun both preferred B1, as did residents when this went out for public consultation. All the other District and Boroughs across West Sussex , which included all the other Unitary options covering their area, all preferred B2, both as councils and in the public consultation.</p> <p>Therefore, Chichester is in the position of wishing to vote for B1, but will probably be opting for B2. The reason for this is that even B2 would be preferable than the Single West Sussex Unitary. I think the District and Boroughs Councillors are united in trying to keep local government as local as possible. The idea, for example, of planning for West Sussex being based in say Crawley or Brighton would not be serving those on the opposite side of the County well, and this would be the same for all services.</p> <p>It is also important to note that the County, District or Boroughs do not want to do this, there are no savings, it means local government is further removed from</p> <p>residents and to me this is an exercise in wealth distribution, that is to say reserves from those councils that are well run and are financially stable (Chichester) being distributed to those that are not.</p> <p>Finally, on a completely separate note, I would very interested to hear from anyone who has information on the Suffragist Florence Fonblanque, who lived and died in Duncton.</p> <p>John Cross Fittleworth Ward Chichester District Council</p>	
<p><u>66/25</u></p> <p>AGENDA ITEM 9: PLANNING - Applications & Decisions,</p> <p>1. SDNP/25/03160/FUL The Lavington Stud, The Drive, East Lavington, West Sussex, GU28 0NQ. Restoration and regeneration of Lavington Stud and Estate with a new environmental farming and management regime supported by development proposals on two sites comprising: Home Farm: main stud stables area and office. Demolition of C20th stable ranges and barns and the construction of a new principal Estate dwelling with pool and tennis court; renovation and alteration and change of use of traditional courtyard buildings to form 7 no. self-contained holiday lets, offices and a multifunctional space for education, Estate meeting room, and ancillary residential and tourist visitor use; retention of other buildings as existing stables and storage; and Calloways (alternative to implemented scheme SDNP/18/00938/FUL): Renovation and alteration of existing buildings to facilitate a change of use to form 5 no. dwellings; demolition of existing bungalow and replacement with one dwelling; renovation, alteration and change of use of existing equestrian buildings to enterprise units within Use Class E(g). Retention of the existing portal framed barn for agricultural storage.</p> <p>Comments required by Tuesday 23rd September 2025.</p> <p>The Councillors discussed the traffic issues concerning the development, with Norwood Lane, Graffham and Seaford College drive being discussed. It would require a traffic management plan and schedule of works, as the duration of the works is important to this. The development itself was though to be reasonable. A construction environment management plan is usually developed in agreement with the planners.</p>	<p>Cllr Gosden to formulate a response for circulation to councillors prior to submission.</p>

The comment Graffham Parish Council has made regarding construction traffic being routed through Seaford College was discussed. It was noted that the parish does not have a settlement area that prevents new residential property. The council felt that they agreed with the application in principle but more consultation and thought would be required with regard to the traffic implications. Cllr Gosden will formulate a response, circulate to all councillors or approval prior to submission.

John Cross left the meeting.

2. **SDNP/25/01181/FUL Tangletrees** The Street Graffham West Sussex GU28 0QA Replacement dwelling, ancillary building and associated landscaping including ha-ha and pond. **Comments submitted.**
3. **SDNP/25/02781/TPO The Camping and Caravanning Club** Great Bury Graffham Road East Lavington West Sussex GU28 0QF Reduce east sector (overhanging oil tank) by up to 3m on 1 no. Chestnut tree (quoted as T1) and reduce west sector up to 3m (overhanging oil tank) on 1 no. Oak tree (quoted as T2). Both trees within Woodland, W subject to EL/98/00424/TPO. Comments Submitted – **Application Approved**
4. **SDNP/25/02639/LDP Glenmore** Norwood Lane East Lavington West Sussex GU28 0QG Proposed lawful development - replacement rear conservatory extension with new single storey extension. Comments Submitted – **Application Refused**
5. **SDNP/24/04099/FUL Westerlands** Norwood Lane East Lavington West Sussex GU28 0QJ. Application for the use as a campsite consisting of 24 tent pitches, including up to 5 motorhomes and structures including an outdoor kitchen, 2 toilet blocks, a shower/washing up block with a drainage field, wooden shelter for diners, non-permanent trailer for managers accommodation and a car park. (Change from temporary to a permanent permission (originally approved under SDNP/18/05595/FUL). ELPC Raised No Objection. **Decision Pending**

67/25

AGENDA ITEM 10: FINANCE

Documents circulated to Councillors by email.

1. Approval of Accounts to 15/09/25

The accounts were reviewed and RESOLVED to be approved for the period ending 15th September 2025

Income & Expenditure

EXPENDITURE	DETAIL	DATE (TO BE PAID)	AMOUNT
Clerk's Salary	24 hours@ £18.72	16/9/25	£449.28
Office Allowance	2@£20	16/9/25	£40.00
Insurance Premium	Zurich	16/9/25	£214
Total expenditure			£703.28

Clerk to make payments

INCOME RECEIVED FROM	DETAIL	DATE REC'D	AMOUNT
CDC	Half Precept	12/09/25	£2000
Total income			

All above payments, including point 2, insurance renewal RESOLVED to be approved.

2. Insurance renewal £214
3. Other Financial Issues

68/25

AGENDA ITEM 12: CORRESPONDENCE & INVITATIONS RECEIVED 21 July to 14 September 2025

DATE	FROM	DETAIL	AGREED ACTION

69/25

AGENDA ITEM 13: REPORTS RE ATTENDANCE AT MEETINGS, COURSES AND / OR SEMINARS

No meetings attended.

70/25

AGENDA ITEM 14: PARISH MATTERS

1. RIGHTS OF WAY & HIGHWAYS
Summer clearance should have been completed.
2. Duncton Quarry – Dudmans have said that they would like to continue. Restoration is supposed to start in January 2026. SDNP officer has left and they are waiting for a replacement.

71/25

AGENDA ITEM 14: Dates of Forthcoming Meetings

Monday 17th November 2025

Monday 19th January 2026

Monday 16th March 2026

Monday 18th May 2026

<p>These minutes are an accurate record of the meeting</p> <p>Signed:</p> <p>Name & Position:</p> <p>Date:</p>		

Meeting closed 1850