

GRAFFHAM PARISH COUNCIL

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FULL PARISH COUNCIL MEETING Wednesday 3 September 2025

Councillors are hereby summoned to attend the Full Parish Council Meeting of Graffham Parish Council to be held in the Empire Hall, Graffham on **Wednesday 3 September 2025** commencing at **6.30pm**

AGENDA

- 1. Welcome**
- 2. Apologies for Absence**
To receive apologies for absence and approve reasons for absence.
- 3. Declarations of Interest**
To receive from Members any declarations of disclosable pecuniary and non-pecuniary interests in relation to any items included on the Agenda for this meeting required to be disclosed by the Localism Act 2011 and the Graffham Members' Code of Conduct.
- 4. Minutes**
To approve as an accurate record the minutes of the Full Parish Council meeting held on 2nd July 2025. (These minutes have been circulated to members prior to this Meeting.)
- 5. New Clerk & RFO Appointment**
To make a formal resolution of the appointment of Amy Harte as Clerk & RFO to Graffham Parish Council
- 6. Public Participation**
Members of the public present may make representations or raise questions on issues included on the agenda. This session to be conducted in accordance with Standing Order 3 e to 3 k.
- 7. Projects**
 - i) To consider a request to look into allotment provision.
 - ii) To receive an update on the new website including costs.
- 8. Proposed Merger Graffham & ELPC Update**
- 9. Draft Village Plan**
- 10. Woodcote Fireworks Follow up.**

11. Accounts:

- (i) Payments made or received since last meeting
- (ii) Request for Foodbank donation

12. Planning Applications and Decisions

- i) To consider the Council's observations on the SDNP planning applications made since last meeting:

SDNP/25/01181/FUL

Tangletrees, The Street, Graffham, West Sussex, GU28 0QA

Replacement dwelling, ancillary building, and associated landscaping including ha-ha and pond.

SDNP/25/03160/FUL

The Lavington Stud The Drive East Lavington West Sussex GU28 0NQ

Restoration and regeneration of Lavington Stud and Estate with a new environmental farming and management regime supported by development proposals on two sites comprising: Home Farm: main stud stables area and office. Demolition of C20th stable ranges and barns and the construction of a new principal Estate dwelling with pool and tennis court; renovation and alteration and change of use of traditional courtyard buildings to form 7 no. self-contained holiday lets, offices and a multifunctional space for education, Estate meeting room, and ancillary residential and tourist visitor use; retention of other buildings as existing stables and storage; and Callows (alternative to implemented scheme SDNP/18/00938/FUL):

Renovation and alteration of existing buildings to facilitate a change of use to form 5 no. dwellings; demolition of existing bungalow and replacement with one dwelling; renovation, alteration and change of use of existing equestrian buildings to enterprise units within Use Class E(g). Retention of the existing portal framed barn for agricultural storage.

- ii) To note decisions made on planning applications decided since the last meeting (considered at Graffham Parish Council meeting on 11 June 2025):

SDNP/25/01269/FUL

The Last Post, Graffham Common Road, Graffham, West Sussex, GU28 OPU

Two storage building for private use associated with dwelling to provide equipment/workshop facilities in association with woodland management. Refused

SDNP/25/02199/LIS

Rose Cottage, Graffham Street, Graffham, West Sussex GU28 ONL

Replacement of existing windows with new timber casement windows and replace existing double glazing with thinner heritage double-glazed units. Underfloor heating to ground floor. Wall panelling in 2 no bedrooms. Approved.

13. Agenda Items for Future Meetings

14. Date of Next Meeting

To note that the next Full Parish Council Meeting is scheduled to be held on 5th November 2025. The Finance Committee meeting is on 22nd October.

Public Attendance

Members of the public are very welcome to attend this meeting. If you would like to make comments or have a view on any item on this Agenda you wish to have taken into consideration, you are invited to write to the Clerk or contact a Parish Councillor prior to the meeting.