

Notice is given that the Annual Meeting of East Lavington Parish Council will be held on Monday 19th May 2025 following the Annual Parish Meeting (starts 6.15pm) in The 6th Form Café, Hollington Centre, Seaford College
EAST LAVINGTON RESIDENTS & PRESS ARE WELCOME AND HAVE A RIGHT TO ATTEND

AGENDA

1. To Elect a Chairman for 2025-2026
2. To receive the Chairman's Declaration of Acceptance of Office
3. To Elect a Vice Chairman for 2025-26
4. To receive the Vice Chairman's Declaration of Acceptance of Office
5. All councillors take office and sign Declaration of Acceptance of Office
 - 5.1. Roles and responsibilities of Councillors
6. Apologies
7. Declarations of Interests
8. Minutes
 - 8.1. To agree and sign the minutes of the meetings held on 17th March 2025
 - 8.2. Review of Action points from the meeting on 17th March 2025
9. Visitors' Questions
10. Planning Issues: New / Recent / Ongoing
11. Finance
 - 11.1. Approval of Accounts for the Year Ending 31st March 2025
 - 11.2. Approval of Accounts from 1st April 2025 to Date.
 - 11.2.1. Approval of Payments and income.
 - 11.3. Approval of Annual Return for the Year 2024-2025
 - 11.3.1. Review of the effectiveness of internal control.
 - 11.3.1.1. Annual Internal Audit Report
 - 11.3.2. Approve the annual Governance Statement
 - 11.3.3. Consider and approve the Accounting Statements. Sign and Date.
 - 11.3.4. Set date for the commencement of the exercise of public rights.
 - 11.3.5. Sign and date Certificate of exemption.
 - 11.4. Other financial issues
 - 11.4.1. CIL Funding request
12. Correspondence & Invitations received since the last meeting.
15. Reports re: attendance at meetings, courses and/or seminars since last meeting.
16. Parish Matters
17. Date of next Meeting
Monday 21st July 2025

Please ring or email Amy Harte for instructions on how to attend if necessary Tel: 07889979820 or eastlavingtonpc@gmail.com