

**EAST LAVINGTON PARISH COUNCIL**  
**DRAFT PARISH COUNCIL MEETING MINUTES**

MONDAY 17<sup>th</sup> MARCH 2025 at 18:15

The 6<sup>th</sup> Form Café, Seaford College

<b>Meeting Started at 18.17</b>	<b>ACTION</b>
<p><b><u>PRESENT</u></b>            Cllr Charles Britton, Cllr Barry Gosden, and Cllr Patrick Limpus. Parish Clerk Amy Harte.</p>	
<p><b><u>IN ATTENDANCE</u></b>            Michael Blunt - Graffham Parish News</p>	
<p><u>15/25</u>  <b>AGENDA ITEM 1: WELCOME</b>            Cllr Brittain welcomed all to the meeting.</p>	
<p><u>16/25</u>  <b>AGENDA ITEM 2: APOLOGIES</b>            Cllr Will Yates, Cllr Simon Longman, District Cllr John Cross, CDC; County Cllr Tom Richardson, WSCC</p>	
<p><u>17/25</u>  <b>AGENDA ITEM 3: DECLARATION OF INTERESTS</b>            None</p>	
<p><u>18/25</u>  <b>AGENDA ITEM 4: MINUTES OF THE PREVIOUS MEETINGS HELD ON 20<sup>TH</sup> JANUARY &amp; 24<sup>TH</sup> FEBRUARY TO BE AGREED AND SIGNED AS A TRUE RECORD.</b>            It was RESOLVED that both minutes were a true record, and they were duly signed by Cllr Britton.  <b>4.2 COUNCILLORS &amp; CLERK TO REPORT BACK ON ACTION POINTS FROM PREVIOUS MEETINGS</b>            1. New Website (Cllr Longman)            Cllr Longman not present.            2. Speed limits Cllr Limpus &amp; Cllr Richardson            A meeting was held by Tom Richardson with other local parishes regarding speed limits in the area. He will share with parishes a map of proposed speed limits. Positives to this but negatives are to have 30mph signs every 300m. Suggested topic for APM.            6. All other actions carried out or on separate Agenda item</p>	<p>Clerk to add to APM Agenda</p>
<p><u>19/25</u>  <b>AGENDA ITEM 5: VISITORS' QUESTIONS</b></p>	

None	
<p><u>20/25</u></p> <p><b>AGENDA ITEM 6: COUNTY COUNCILLOR'S REPORT (Mr Tom Richardson, County Councillor)</b></p> <p>No report sent.</p>	
<p><u>21/25</u></p> <p><b>AGENDA ITEM 7: DISTRICT COUNCILLOR'S REPORT (Mr John Cross, District Councillor)</b></p> <p>March CDC Matters</p> <p>Last month I gave a brief update of the fast-moving <i>Devolution and Local Government Reorganisation</i> work that the Government has demanded of Tier 1 (County) and Tier 2 (District Council) of local government. I make no apology for continuing the conversation, as very little appears in the national news and press about this issue. Yet this is the most fundamental change to local government since the early 1970s and will affect us all.</p> <p>A week after the Governments own deadline, we finally heard that Sussex (East and West Sussex and Brighton and Hove) are included in the nine chosen fast track candidates, moving to a Strategic Board with elected Mayor by 2028. Whether we like it or not all counties and local authorities will have to go down this route, the advantage of being in the first tranche is that there is funding to help in the transition.</p> <p>Being in the fast track for the Strategic Board, means that district councillors will automatically be fast tracked into unitary authorities. As I said last month these unitary authorities should have at least a population of 500K. Chichester has roughly a population of 125,000 so we will have to merge with three or even four other district councils. So, conversations between the district councils are now commencing and we have a little over five weeks to conclude. This conversation cannot be finalised because there remain many questions that the government need to address. Hopefully, in the next week we will have the answer to those questions, and we can proceed.</p> <p>The government in the wake of the announcement, that we are in the fast-track group, also postponed the May 2025 County Council elections. In law you can only postpone elections a year at a time, but if the elections are going to be cancelled this year, then they will probably be postponed in 2026 and in 2027. County Councillors are elected for four years, and its likely their elections will be postponed by three years. District Council elections that are due in 2027 are also likely to be postpone for a year, as district councils will become Unitary Authorities a year later. Needless to say, the governments postponement of the County Council elections for potentially three years has been called anti-democratic.</p> <p>This time next month we shall know what our Unitary Authority will look like, I will report back to you then</p> <p>John Cross Fittleworth Ward Chichester District Council</p>	

22/25

**AGENDA ITEM 8: PARISH COUNCIL ORGANISATION**

Nothing to discuss or report.

Topic for APM.

Clerk to  
add to  
APM  
Agenda

23/25

**AGENDA ITEM 9: PLANNING - Applications & Decisions,**

1. **SDNP/25/00362/PA3R** Little Bury Norwood Lane East Lavington West Sussex GU28 0QG. Change of use of agricultural building to Class C1 [aparthotel].

**Comments submitted.** ELPC recommended that the development should not be approved, as it fails to meet the key requirement of Class R1 that it was used solely as an agricultural building.

2. **SDNP/24/05103/HOUS** DENHAM Graffham Road East Lavington West Sussex GU28 0QF Erection of porches and single storey rear extension. **Comments submitted.** ELPC raised no objection provided that the proposed lantern roof had a closure system.

3. **SDNP/24/04350/HOUS** High Bank Beechwood Lane East Lavington West Sussex GU28 0NA. Single storey wrap around extension, 2 storey rear extension, alterations to existing roof including 5 no. dormer windows. External and internal refurbishments. **ELPC supported this application. Application withdrawn.**

4. **SDNP/24/04099/FUL** Westerlands Norwood Lane East Lavington West Sussex GU28 0QJ. Application for the use as a campsite consisting of 24 tent pitches, including up to 5 motorhomes and structures including an outdoor kitchen, 2 toilet blocks, a shower/washing up block with a drainage field, wooden shelter for diners, non-permanent trailer for managers accommodation and a car park. (Change from temporary to a permanent permission (originally approved under SDNP/18/05595/FUL). **ELPC Raised No Objection. Decision Pending.**

6. **SDNP/21/04334/FUL** Seaford College The Drive East Lavington GU28 0NB. Proposed zip wire and low & high ropes. ELPC submitted a no objection response in 2021. HCC Landscape Advisor did not support due to impact on protected woodland. **Applications Withdrawn.**

7. **SDNP/24/03620/LIS** Seaford College The Drive East Lavington West Sussex GU28 0NB Identical replacement of a window and dry lining to internal walls (Archive room on lower ground floor). ELPC made no comment **In Progress**

23/25

**AGENDA ITEM 10: FINANCE**

Documents circulated to Councillors by email.

1. Approval of Accounts to 17/03/25

**Income & Expenditure**

EXPENDITURE	DETAIL	DATE (TO BE PAID)	AMOUNT
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Clerk's Salary	24 hours@ £18.72	18/03/25	£449.28
Office Allowance	2@£20	18/03/25	£40.00
Microsoft 365	Computer Subscription	12/02/25	£59.99
ICO	Data Protection Subscription	24/02/25	£47.00
<b>Total expenditure</b>			<b>£596.27</b>

INCOME RECEIVED FROM	DETAIL	DATE REC'D	AMOUNT
<b>Total income</b>			

Accounts for the period and above payments RESOLVED to be approved.

2. Other Financial Issues  
none

24/25

**AGENDA ITEM 11: CORRESPONDENCE & INVITATIONS RECEIVED 21 January to 17 March 2025**

DATE	FROM	DETAIL	AGREED ACTION

25/25

**AGENDA ITEM 12: REPORTS RE ATTENDANCE AT MEETINGS, COURSES AND / OR SEMINARS**

WSALC meeting held on 31<sup>st</sup> Jan - Cllr Britton attended.

26/25

**AGENDA ITEM 13: PARISH MATTERS**

1. MINERALS AND WASTE MANAGEMENT

They now have a monitoring officer for the SDNP and Cllr Gosden is hopeful that there will be a meeting in the near future.

2. RIGHTS OF WAY & HIGHWAYS

Cllr Britton pointed out a couple of finger posts had rotted and fallen so would need replacing.

Cllr Britton will report fingerposts

27/25

**AGENDA ITEM 14: Dates of Forthcoming Meetings**

Monday 19<sup>th</sup> May 2025

Monday 21<sup>st</sup> July 2205

Monday 15<sup>th</sup> September 2025

Monday 17<sup>th</sup> November 2025

**These minutes are an accurate record of the meeting**

Signed:

Name & Position:

Date:

Meeting closed 18.40