

**EAST LAVINGTON PARISH COUNCIL
PARISH COUNCIL MEETING MINUTES**

MONDAY 15th July 2024 at 18:15

6th Form Café, Hollington Centre, Seaford College

Meeting started 18.18		
<u>PRESENT</u> Cllr Charles Britton, Cllr Barry Gosden, Cllr Simon Longman, and Cllr Patrick Limpus. Parish Clerk Amy Harte.		
<u>IN ATTENDANCE</u> District Cllr John Cross, CDC; Michael Blunt GPN, John Bracey		
<u>42/24</u> AGENDA ITEM 1: WELCOME Cllr Britton welcomed all to the meeting.		
<u>43/24</u> AGENDA ITEM 2: APOLOGIES Cllr William Yates, County Cllr Tom Richardson		
<u>44/24</u> AGENDA ITEM 3: DECLARATION OF INTERESTS None declared.		
<u>45/24</u> AGENDA ITEM 4: MINUTES OF THE PREVIOUS MEETINGS HELD ON 20TH MAY TO BE AGREED AND SIGNED AS A TRUE RECORD. The May Parish Council minutes were RESOLVED to be a true record and a draft copy was duly signed by Cllr Britton 4.2 COUNCILLORS & CLERK TO REPORT BACK ON ACTION POINTS FROM THE PREVIOUS MEETING 1. Clerk to ask Cllr Cross about the Parish Priority Statement Cllr Cross stated that this was for the SDNP new plan, however as it is not likely that any development would be proposed for East Lavington it would probable not be worth doing. More relevant for larger parishes who may need a village plan. 2. Summer clearance update Cllr Britton reported that footpath 991 overgrown on the sides, this is the landowner's responsibility to cut back so they should be informed. All other actions carried out.		Cllr Britton to contact the landowner concerned to cut back the footpath sides
<u>46/24</u> AGENDA ITEM 5: VISITORS' QUESTIONS		

<p>John Bracey, Vice-Chair of Graffham Parish Council E-mailed requesting a contribution of £1500 from East Lavington Parish Council to Graffham recreation ground. He stated that it was enjoyed by residents across both Graffham and East Lavington. They are starting work on the playground and Mr Bracey is looking at the financial situation. They would like to expand the activities hosted at the recreation ground. They rely on donations from Graffham and fees. He feels that the facilities are used equally by Graffham and East Lavington. Cllr Longman asked how Cllr Bracey arrived at the figure requested. Cllr Limpus calculated that it equates to £18.75 per house in East Lavington. Cllr Britton stated that it was a large proportion of the current precept for a small precept. Members of the clubs use it but he felt that it seems unfair on those that don't use it. Costs in the playground refurbishment. No reserves for maintainance.</p>	
<p><u>47/24</u></p> <p>AGENDA ITEM 6: QUESTION RAISED AT GRAFFHAM APM - PROPOSED MERGER OF GRAFFHAM AND EAST LAVINGTON PARISH COUNCILS</p> <p>Suggested by Graffham Parish Council. Cllr Longman requested to canvas the opinion of the parishioners with regard to this proposal. Position questioned. Cllr Gosden asked if there was a benefit to doing this. Cost perspective Cllr Limpus stated that the financial benefit would allow for more money for things such as the recreation ground. Involves 6 to 9 months of work presenting a business case for the merger. The whole council should be fully committed. To amalgamate, the district council would be looking at 75% in support. Consultation was by email in Rogate. Fear is that East Lavington would be swallowed. Cllr Longman suggested it could be set up in wards. Cllr Britton not against investigating the situation. Cllr Limpus asked what the cons were, Cllr Britton said it was a small rural council and very different to Graffham and it would be swallowed by the larger parish. As an individual Cllr Longman can canvas opinion. Cllr Britton open minded. Cllr Longman will put together a business case for a merger. Should bring to next Parish Council Meeting</p>	<p>Cllr Longman to present a business case for the merger.</p>
<p><u>48/24</u></p> <p>AGENDA ITEM 7: COUNTY COUNCILLOR'S REPORT (Mr Tom Richardson, County Councillor)</p> <p>Not present and no report sent.</p>	
<p><u>49/24</u></p> <p>AGENDA ITEM 8: DISTRICT COUNCILLOR'S REPORT (Mr John Cross, District Councillor)</p> <p>Cllr Cross reported that he was pleased that the access for residents of Wallace Square was resolved amicably. Graffham Village Shop was broken into, also shoplifting had been occurring. Cllr Cross has researched the situation in the local area and found there is a cycle of break ins. In food outlets but also outbuildings. He suggested to ensure people are aware by making people aware in the parish magazines.</p>	
<p><u>50/24</u></p> <p>AGENDA ITEM 9: PLANNING - Applications & Decisions,</p> <p>1. SDNP/21/04334/FUL Seaford College The Drive East Lavington GU28 0NB. Proposed zip wire and low & high ropes. ELPC submitted a no objection response in</p>	

2021. HCC Landscape Advisor did not support due to impact on protected woodland. **In Progress**

2. SDNP/22/02855/HOUS Eastwood Farm Graffham Road East Lavington West Sussex GU28 0QF. Demolition of existing outbuildings and erection of new building comprising of pool, gym and garden store. ELPC raised no objection. **Decision Pending**

3. SDNP/22/04467/FUL Seaford College The Drive East Lavington West Sussex GU28 0NB. 8 no. new tennis courts and replacement of existing tennis courts with all-weather hockey pitch together with creation of overflow car parking and associated works. ELPC raised no objection. **In Progress**

4. SDNP/23/00909/FUL Little Bury Norwood Lane East Lavington West Sussex GU28 0QG. Change of use of redundant agricultural building to holiday let. ELPC recommended refusal as this application is virtually identical to the previous one, which was refused by CDC Planning. **In Progress**

5. SDNP/24/00186/LIS and 00185/HOUS Barnetts Farm Fitzlea Wood Road East Lavington West Sussex GU28 0QN. Convert byre into pottery studio. ELPC raised no objection, and noted that the Conservation and Design team would be better placed to make an appropriate recommendation. **Decision Pending**

6. SDNP/23/03553/FUL Retrospective application for siting of two storage containers at Parsons meadow Norwood Lane East Lavington. ELPC invited to comment. Application refused 22nd December 2023. **Appeal in Progress**

51/24

AGENDA ITEM 10: FINANCE

Documents circulated to Councillors by email.

1. Approval of Accounts to 15/07/24

The Accounts to 15th July 2024 were RESOLVED to be approved.

Income & Expenditure

EXPENDITURE	DETAIL	DATE (TO BE PAID)	AMOUNT
Clerk's Salary	24 hours@ £18.10	16/07/24	£434.40
Office Allowance	2@£20	19/03/24	£40.00
Internal Audit Fee	Smithe & Co Ltd £100 +VAT	19/03/24	£120
Total expenditure			£594.40

The above payments were RESOLVED to be paid.

INCOME RECEIVED FROM	DETAIL	DATE REC'D	AMOUNT

<p>Total income</p>				<p>Clerk to investigate grants for the recreation ground</p>												
<p>2. Other Financial Issues 2.1 Request for funding for Graffham Recreation Ground £1500 per annum. Discussion took place as ELPC Budget is accounted for. We have used funding for neighboring parishes in the past, so there is a precedent. The Parish boundary has changed from East Lavington to Graffham and it does need support. Cllr Longman would propose supporting the recreation ground. The Clerk suggested looking into grants available as the budget does not leave sufficient reserves.</p> <p>John Cross John Bracey and Michael left the meeting</p>																
<p><u>52/24</u> AGENDA ITEM 11: POLICY REVIEW 10.1 Standing Orders 10.2 Financial Regulation 10.3 Complaints Procedures 10.4 Risk Assessment Covid assessments to be removed. 10.5 Records Management Policy 10.6 Privacy Policy</p>				<p>Clerk to remove covid from the risk assessment.</p>												
<p><u>53/24</u> AGENDA ITEM 12: CORRESPONDENCE & INVITATIONS RECEIVED 21 May to 14 July 2024</p> <table border="1" data-bbox="55 1160 1286 1536"> <thead> <tr> <th>DATE</th> <th>FROM</th> <th>DETAIL</th> <th>AGREED ACTION</th> </tr> </thead> <tbody> <tr> <td></td> <td>SDNP</td> <td>Local Plan Review</td> <td>All councillors can comment individually</td> </tr> <tr> <td></td> <td>WSCC</td> <td>Winter Maintenance Salt Audit</td> <td>Cllrs Limpus and Longman have checked all bins. They will empty the bags into the bins prior to requesting refills</td> </tr> </tbody> </table>	DATE	FROM	DETAIL	AGREED ACTION		SDNP	Local Plan Review	All councillors can comment individually		WSCC	Winter Maintenance Salt Audit	Cllrs Limpus and Longman have checked all bins. They will empty the bags into the bins prior to requesting refills				
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<p><u>54/24</u> AGENDA ITEM 13: REPORTS RE ATTENDANCE AT MEETINGS, COURSES AND / OR SEMINARS None to report</p>																
<p><u>55/24</u> AGENDA ITEM 14: PARISH MATTERS 1. RIGHTS OF WAY & HIGHWAYS Summer clearance should begin in August</p>				<p>Cllr Britton to ask SDNP regarding Duncton Quarry</p>												

<p>2. DUNCTON QUARRY Application put in in 2023 to extend the licence but nothing has happened and Dudmans are continuing to operate beyond the end of licence. There</p> <p>3. WEBSITE RENEWAL Cllr Longman will be separating the websites and building two new ones for East Lavington and Graffham</p> <p>4. SEWAGE Cllr Gosden will report an overflow issue</p>	<p>Cllr Gosden to report the sewage overflow problem</p>	
<p><u>56/24</u> AGENDA ITEM 14: Dates of Forthcoming Meetings</p> <p>Monday 16th September 2024 Monday 18th November 2024 Monday 20th January 2025 Monday 17th March 2025 Monday 19th May 2025</p>		
<p>These minutes are an accurate record of the meeting</p> <p>Signed: Name & Position: Date:</p>		

Meeting closed 19.38